



# KARPAGA VINAYAGA INSTITUTE OF DENTAL SCIENCES

GST ROAD, CHINNA KOLAMBAKKAM,  
MADHURANATHAGAM,  
KANCHIPURAM DISTRICT - 603 308

Hand book



2016-17



KARPAGA VINAYAGA INSTITUTE

OF DENTAL SCIENCES

MADURANTHAGAM



HAND BOOK 2016-2017

NAME.....

YEAR.....

ROLL NO.....

## COMMUNICATIONS

COLLEGE OFFICE	044-27566056 044-27566079
COLLEGE MAIN OFFICE	044-27592844
1st YEAR COORDINATOR	9600064603
2nd YEAR COORDINATOR	9884350036
3rd YEAR COORDINATOR	8508496312
4th YEAR COORDINATOR	8675160094
GIRLS HOSTEL WARDEN	9942993177
BOYS HOSTEL WARDEN	9842108960
COLLEGE WEBSITE	<a href="http://www.kveg.in">www.kveg.in</a>
COLLEGE E-MAIL ID	<a href="mailto:kidsindia07@gmail.com">kidsindia07@gmail.com</a>
MAILING ADDRESS	Karpaga Vinayaga Institute of Dental sciences GST Road, Chinna Kolambakkam, Palayanoor (P.O) Maduranthagam (TK) Kanchipuram DT- 603 308

STUDENT PROFILE  
COLLEGE COPY



1. NAME : \_\_\_\_\_
2. YEAR OF JOINING : \_\_\_\_\_
3. YEAR OF COURSE : \_\_\_\_\_
4. FATHER'S NAME : \_\_\_\_\_
5. OCCUPATION : \_\_\_\_\_
6. MOBILE NO. : \_\_\_\_\_
7. E-MAIL ID : \_\_\_\_\_
8. MOTHER'S NAME : \_\_\_\_\_
9. OCCUPATION : \_\_\_\_\_
10. MOBILE NO. : \_\_\_\_\_
11. RESIDENTIAL ADDRESS : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PIN: \_\_\_\_\_
12. PHONE NO. : \_\_\_\_\_
13. GUARDIAN'S NAME : \_\_\_\_\_
14. ADDRESS : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PIN: \_\_\_\_\_
15. PH.No. /MOB No. : \_\_\_\_\_
16. DAY SCHOLAR/HOSTEL : \_\_\_\_\_
17. HOSTEL ROOM NO. : \_\_\_\_\_
18. BLOOD GROUP : \_\_\_\_\_

I/We understood the Code of Conduct, Hostel rules and regulations which is mentioned in this book and will follow without fail.

Parent's Signature

Student's Signature

STUDENT PROFILE  
CO ORDINATOR COPY



- 1. NAME : \_\_\_\_\_
- 2. YEAR OF JOINING : \_\_\_\_\_
- 3. YEAR OF COURSE : \_\_\_\_\_
- 4. FATHER'S NAME : \_\_\_\_\_
- 5. OCCUPATION : \_\_\_\_\_
- 6. MOBILE NO. : \_\_\_\_\_
- 7. E-MAIL ID : \_\_\_\_\_
- 8. MOTHER'S NAME : \_\_\_\_\_
- 9. OCCUPATION : \_\_\_\_\_
- 10. MOBILE NO. : \_\_\_\_\_
- 11. RESIDENTIAL ADDRESS : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PIN: \_\_\_\_\_
- 12. PHONE NO. : \_\_\_\_\_
- 13. GUARDIAN'S NAME : \_\_\_\_\_
- 14. ADDRESS : \_\_\_\_\_  
\_\_\_\_\_  
PIN: \_\_\_\_\_
- 15. PH.No. /MOB No. : \_\_\_\_\_
- 16. DAY SCHOLAR/HOSTEL : \_\_\_\_\_
- 17. HOSTEL ROOM NO. : \_\_\_\_\_
- 18. BLOOD GROUP : \_\_\_\_\_

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## KARPAGA VINAYAGA EDUCATIONAL TRUST

The trust was formed by a group of Philanthropists with the avowed objective of serving the society by providing value-based education. As a maiden venture, the trust embarked on the project of establishing a college in the name and style of "J.J.COLLEGE OF ARTS AND SCIENCES", at Pudukottai in the year 1993.

Having established its credibility in the field of education, the trust started "Karpaga Vinayaga College of Engineering and Technology", in the year 2001 with UG and PG courses and upgraded to PG & research center subsequently at G.S.T Road, Palayanoor Post, Madhuranthagam Taluk.

The trust started the Karpaga Vinayaga Institute of Dental Sciences in the year 2007, Karpaga Vinayaga Hospital & Institute of Medical Sciences and Research Centre in 2009 and Karpaga Vinayaga College of Nursing in 2010. In the current academic year KIDS is marching towards the PG status.

## OUR COLLEGE

The Campus of KIDS is spread over an expansive area of about 70 acres in a salubrious atmosphere, located on NH-45, Chennai-Trichy National Highway, GST Road. The college has been architecturally designed in a tranquil environment.

It is often said that education is foundation of nation and much of the nation's future and progress depends on the system of education. Foreseeing the growing demands of new branches of knowledge and diversified advancement of the modern technological world, the trust deemed its fit to start a new college in the name and style of KIDS in order to fulfill the aspiration of parents and students with the motto: "Confidence leads to success"

KIDS is recognized by MoH&FW, Dental Council of India, New Delhi and is affiliated to The TamilNadu Dr. MGR Medical University, Chennai.

The campus has excellent infrastructure, sophisticated laboratories well stocked library, spacious class rooms, cosy furnitures, well furnished separate hostel for boys and girls. The college provides conducive atmosphere to promote the academic endeavors of both faculty and students



## THE COLLEGE ACCORDING TO KIDS

Karpaga Vinayaga Institute of Dental Sciences established by Karpaga Vinayaga educational trust in the year 2007 is a tertiary health care center providing quality and affordable dental health services to meet the present dental needs of the society. It not only caters the society but also nurtures the new upcoming young dental surgeons of India in a proper and well trained manner. It sows the seeds of social responsibility in every outgoing dental surgeons of this Institute. It also trains the teaching faculty and doctors about the dental education system towards training the undergraduates. Strategically located in the rural set up, the Institute bridges the gap between the health services available for the rural India with the motto: "Confidence leads to Success".

The young birds from all over India landed here in this Institute with a cause of getting quality education and training in dentistry which is perfectly fulfilled by eminent teachers of various specialties in dentistry. One of the best Institute in the State where the dental students are getting exposed to general medical cases apart from dental cases during clinical postings.

Oral hygiene is one of the important factors to be concentrated in the current life style and people are educated much on this aspect and awareness regarding diseases like oral cancer which is on the rise are created. Karpaga Vinayaga Institute of Dental Sciences has taken up the responsibility of creating dental awareness in the rural areas among village youths, mothers and social workers in and around the campus by conducting regular dental camps and also provides free dental treatment.

The institute is established on a wide spread area of 70 acres with 550 bedded general hospital-including necessary infrastructure, well equipped operation theaters, emergency units, 24 hours Pharmacy and blood bank which competes with the global quality. Efficient and speciality doctors are available round the clock in the campus to meet the emergency needs of the patients.

The milestone of this Institution is adoption of nearby villages, opening up a separate unit for oral oncology and giving free treatment for oral cancer patients. Special care and attention is given to mentally challenged children by the Department of Paedodontics.

Our Institution has excelled in its endeavour and entering into its 10th year of establishment now has spreaded over its branches in MBBS, MD, Nursing and other Paramedical courses.

The vision and mission of this Institution is to create a Healthy smily India by spreading its wings through the outgoing dental doctors from this Institution to all over the country.

KARPAGA VINAYAGA INSTITUTE OF DENTAL SCIENCES  
TEACHING FACULTY LIST 2015-2016

S.No	NAME	QUALIFICATION	DESIGNATION
1.	Dr. MEERA THINAKARAN	MDS	PRINCIPAL, PROFESSOR & HEAD DEPARTMENT OF ORAL SURGERY
2.	DR. A MATHAN MOHAN	MDS	VICE PRINCIPAL, PROFESSOR DEPARTMENT OF ORAL SURGERY

DEPARTMENT OF ORAL SURGERY

3.	DR. B. BALAGUHAN	MDS	PROFESSOR
4.	DR. G.R. KARTHIKEYAN	MDS	SENIOR LECTURER
5.	DR. BRIAN.F.PEREIRA	MDS	SENIOR LECTURER
6.	DR. DEEPAK	MDS	SENIOR LECTURER
7.	DR. KOWSALYA .M	BDS	TUTOR
8.	DR. MEENA. V	BDS	TUTOR
9.	DR. LAKSHMI .N	BDS	TUTOR
10.	DR. VINOOTHINI	BDS	TUTOR
11.	DR. THANGAM. S	BDS	TUTOR

## DEPARTMENT OF PROSTHODONTICS

S.No	NAME	QUALIFICATION	DESIGNATION
12.	DR.S.BASKARAN	MDS	PROFESSOR&HOD
13.	DR. R.KAMALAKANNAN	MDS	PROFESSOR
14.	DR.S.KEERTHANA	MDS	PROFESSOR
15.	DR. NAGAPPAN	MDS	SENIOR LECTURER
16.	DR.R.DAISY	MDS	SENIOR LECTURER
17.	DR.C.PUNITHARANI	BDS	TUTOR
18.	DR.VANMATHI. K	BDS	TUTOR

## DEPARTMENT OF PERIODONTICS

19.	DR. P.SAMPATHKUMAR	MDS	PROFESSOR&HOD
20.	DR. A.ANIZ	MDS	PROFESSOR
21.	DR. R.HEMALATHA	MDS	READER
22.	DR. C.P.DHIVAKAR	MDS	SENIOR LECTURER
23.	DR. A.G.HEMA	BDS	TUTOR

DEPARTMENT OF CONSERVATIVE DENTISTRY

S.No	NAME	QUALIFICATION	DESIGNATION
24.	DR. MADHURAM	MDS	PROFESSOR&HEAD
25.	DR. V.NAVEEN KUMAR	MDS	READER
26.	DR. SRINIVASAN	MDS	READER
27.	DR. DEEPALAKSHMI	MDS	READER
28.	DR. ASHOK LEBURU	MDS	READER
29.	DR.N.KIRTHIKA	MDS	SENIOR LECTURER
30.	DR. K.E SELVENDRAN	MDS	SENIOR LECTURER
31.	DR. N. PRAVEEN	MDS	SENIOR LECTURER
32.	DR.JHANSI RANI BUDIDAPALLI	BDS	TUTOR
33.	DR. S. SHARMILA	BDS	TUTOR
34.	DR. YATHALURU RAMYAKRISHNA	BDS	TUTOR

DEPARTMENT OF ORTHODONTICS

35.	DR.THIRUNAVUKKARASU	MDS	PROFESSOR&HOD
36.	DR. C.NIRUPAMA	MDS	PROFESSOR
37.	DR.R.SURESH ANANDKUMAR	MDS	SENIOR LECTURER
38.	DR. MURALIDHARAN	MDS	SENIOR LECTURER
39.	DR.TAMIZH MANI	MDS	SENIOR LECTURER
40.	DR.S. ADHILAKSHMI	BDS	TUTOR
41.	DR.VIMALA. K	BDS	TUTOR

## DEPARTMENT OF PEDODONTICS

S.No	NAME	QUALIFI- CATION	DESIGNATION
42.	DR.JOSHY JACOB	MDS	PROFESSOR&HOD
43.	DR. V.LEELA RANI	MDS	READER
44.	DR.DHANRAJ. K	MDS	SENIOR LECTURER
45.	DR. VIGNESH GUPTHA	MDS	SENIOR LECTURER
46.	DR.K.DHANRAJ	BDS	TUTOR
47.	DR.VIGNESH GUPTHA	BDS	TUTOR

## DEPARTMENT OF ORAL MEDICINE

48.	DR. T.SARAVANAN	MDS	READER
49.	DR. K.R.SHAKILA	MDS	READER
50.	DR. K. ANISA	MDS	READER
51.	DR. VINOETHINI	MDS	SENIOR LECTURER
52.	DR. RAJA KALYANI	BDS	TUTOR
53.	DR. ARPANAMARY	BDS	TUTOR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY

S.No	NAME	QUALIFICATION	DESIGNATION
54.	DR. M.LAKSHMIGANTHAN	MDS	READER
55.	DR. S. VISHNU PRASAD	MDS	READER
56.	DR. ABINAYA	BDS	TUTOR
57.	DR. K. SANTHOSH	BDS	TUTOR
58.	DR. PADMA	BDS	TUTOR

DEPARTMENT OF ORAL PATHOLOGY

59.	DR. M. SATHISH KUMAR	MDS	PROFESSOR&HOD
60.	DR. P. SHIVAKUMAR	MDS	PROFESSOR
61.	DR.E. VINESH	MDS	SENIOR LECTURER
62.	DR. P. KARTHIKA	MDS	SENIOR LECTURER
63.	DR. MARY TRESA JEYAPRIYA	MDS	SENIOR LECTURER
64.	DR. M.ARUNACHALAM	MDS	SENIOR LECTURER
65.	DR. DIVYA PRIYA	BDS	TUTOR

## GENEREAL CODE OF CONDUCT

1. Should be on time for both theory classes and OP/Clinical.
2. Should always wear apron once they enter the campus.
3. Strictly mobile phones are prohibited inside the college, if found it would be confiscated.
4. No leave should be availed unless it is permitted by the HOD/staff in charge of the concerned department.
5. If any medical leave have been taken, medical certificate has to be produced on the day of arrival.
6. Smoking, Use of Tobacco products, alcohol and addictive drugs are strictly prohibited in the college premises
7. Eve-teasing and ragging are prohibited inside the college campus and anyone found guilty will be punished according to the law.
8. Organizing mass absence from classes, holding any agitation and demonstration and instigation of violence inside or outside the campus are considered as serious breach of discipline and suitable severe action will be taken against offenders.
9. Boys should not enter into girls' common room/lounge & vice versa.
10. Under the Tamilnadu government educational rules, the principal is empowered to fine, withhold any certificate and suspend/expel any student if considered necessary to do so.
11. Students should be cooperative in keeping the college campus neat and tidy.
12. If any student found guilty of damaging any college property he/she will be punished and charged according to the damage. In case the students responsible for the damage will be evenly charged from all the students



13. Students are advised to utilize the college transport facility to be safe and be on time.
14. Students should be in the class room atleast 5 minutes before the commencement of each session.
15. Student should take the weekly test and assignments seriously.
16. Students are expected to go through the course fully, in which they have joined. If any student wants to discontinue in the middle, TC will be issued only if he/she pays the entire college fees in full, for the remaining forthcoming semesters of the course.
17. Any change in residence of students/ parents/guardian should be reported to the principal immediately.
18. Students without ID cards will not be permitted inside the campus.
19. Students are forbidden to organize tours or meetings or to attend any meeting in the college or to collect money for any purpose without prior permission of the principal.
20. Unnecessary roaming inside the campus is not permitted.

Students should adhere to the following **Dress code** very strictly.

#### **BOYS**

1. Should wear formal pants and shirts (full or half sleeve).
2. Jeans, Casuals and T-shirts are not allowed.
3. Should wear only formal shoes.  
Slippers, Sports shoes, etc., are not allowed.
4. Should trim nails, hair, mustache, beard regularly and neatly.

#### **GIRLS**

1. Should wear only Chudidhars with long top and duppata.  
Duppata should be neatly pinned on both sides.  
Short tops without duppata, jeans and T Shirts are not allowed.  
Should not wear tight bottoms, leggings and gathering etc which gives odd appearance.
2. Should wear normal sandals/ shoes of leather/nylon version type.  
High heel fancy shoes and chappels are not allowed.

## HOSTEL RULES

1. Hostellers must occupy the room allotted to them and must not change the room without permission of the warden. They have to keep their rooms clean and hygienic.
2. All the inmates should leave the hostel at least 10 minutes before the commencement of the classes.
3. No student is allowed to stay in the hostel during the college hours without prior permission of the warden.
4. The main gate of the hostel will be closed by 6.30pm and will be opened at 6.30 am.
5. Hostellers falling sick should report to the warden who will take necessary steps for the treatment.
6. Usage of Vehicles by students are not allowed inside the campus.
7. Inmates should not involve themselves in any unlawful activities (such as smoking, drinking, gambling, writing on walls and doors, etc.,)
8. Inmates are expected to vacate the room on the same day during any declared holiday.
9. Hostellers will be held responsible for the damage to the rooms they occupy and things like fan, furniture, tube light, switches, toilet sink etc., In case of damage or disfigurement of any hostel property they may have to pay the cost as fixed by the Principal and the warden.
10. Students are advised not to bring any valuables to the hostel. the management will not be responsible for any loss due to their negligence.
11. Parents / guardians (of same sex) are permitted to stay in the hostel after getting permission from warden and paying the due amount to the warden towards rental for maximum of 2 days.
12. After paying the due amount they can get the food coupons from the warden.

13. No electrical appliances should be used inside the hostel.
14. Camera cell phones are not permitted in hostel and if found it would be confiscated. Smart phones are strictly prohibited inside the campus.
15. The rooms should be locked whenever the students are away and the room keys should not be given to anyone except the warden.
16. If the students go on long leave (more than 15 days) they must vacate the room.
17. Boys are not allowed to enter the girl's hostel and vice versa.
18. Ragging is strictly prohibited inside the hostel. If found guilty they will be expelled from the hostel.
19. Celebrations of any kind and partying in the hostel are not allowed.
20. Hostel students should be in the hostel by 3.40pm.
21. Students are permitted to go out of the campus between 3.30 pm to 6.30pm on week days for necessary activities with prior permission from the Principal and warden.
22. Students are permitted to go out of the hostel within the campus like library, canteen and internet centre between 3.30 to 6.30 with prior permission from the warden.
23. If the student wants to go out of the hostel on leave/outing they must produce permission letter from the parents via regular post/speed post at least one day in advance.  
The letter should be duly acknowledged by the principal and the warden.
24. Permission letters via courier and fax are not accepted.
25. Parents who are coming to take their wards home should bring visitor's pass without fail.

## COLLEGE STORES

Students can do their shopping in the college stores.

## BANK

Our college management makes arrangements with Indian Bank, Mamundur Branch for the money transaction of the students on working days (working hours of the bank).

## CANTEEN

Snacks, Cool drinks and all kind of foods (both veg and non veg) are available throughout the day at canteen.

A separate canteen is available in the Dental college premise for the comfort of students.

## TRANSPORT

The college buses ply to all arterial routes for the convenience of the students and staff members.

## PHOTOCOPY

Photocopying facility is available for students within the college premises.

## INTERNET

Free internet facility is available in the college. The students can access it via wi-fi. A separate internet center is also available.

## GYM AND PLAY GROUND

The college campus has got play ground for volley ball, foot ball, cricket, throw ball and gym for refreshment and physical fitness of both boys and girls and we have got a separate indoor play area for carom, chess and table tennis.

## SALOON AND BEAUTY PARLOR

The college has got a beauty parlor for girls with all amenities and saloon for guys.

## EXTRA CURRICULAR ACTIVITIES

The management has arranged skillfully trained persons to teach driving. Those willing students can use the facility after paying the due amount.

### TV HALL

A large TV hall is available for the entertainment of the students during off hours.

### LAUNDRY

Laundry and ironing facilities are available for the students with charge.

### LABORATORIES

Students should enter the laboratories in proper uniform prescribed by the college. They should observe the safety regulations of the laboratory. They should take care of apparatus and other equipment given to them and return them in good condition. In case of breakages, they should replace them or charges as per the equipment cost will be levied.

### MESS

1. Once a student joins the hostel he/she shall be deemed to have become a permanent member of that mess throughout the year. No change of mess is permissible during the year.
2. The hostellers should not enter the kitchen.
3. The inmates should take the food only in the dining hall during the mess timing. No one will be allowed to take food, tea, milk, etc., to the room.
4. Hostellers are expected to strictly adhere to the following mess timings.
5. In matters of discipline, accommodation and rules of general conduct in the hostel, the decision of the warden is final.
6. The college expects the inmates to comply with the rules and regulations and make their stay a pleasant one.

## **WORKING DAYS**

Breakfast - 7.15 to 8.30 am

Lunch - 12 to 2 pm

Tea and Snacks - 4.00 to 4.30 pm

Dinner - 7.00 to 8.00 pm

## **SUNDAYS & HOLIDAYS**

Breakfast - 8.00 to 9.00 am

Lunch - 1 to 2 pm

Tea and Snacks - 4.00 to 4.30 pm

Dinner - 7.00 to 8.00 pm

## **LIBRARY**

Among other sophisticated infrastructure available in the college is a well-stocked library that serves as a wonderful wealth of knowledge. The library subscribes to the most of the important journals, magazines and newspaper.

The library is opened on all working days of the college between 9 am to 7 pm.

## **BORROWER PRIVILEGES**

1. The members of the library are given the borrowing facilities.
2. Students are provided with two library cards.

## **MEMBERSHIP RULES**

1. Any books taken should be returned within 3 days and if needed extension can be made on request for 1 time only.
2. All the members should return their books borrowed from the library before they proceed on a long period of leave and obtain "no due" certificate from the library.
3. An over-due charge will be collected for the late return of books up to maximum of one week. Thereafter the cost of the book will be recovered.

4. The librarian may recall any book at any time even before the expiry of normal period of loan.

5. A book will be issued to the borrower against production of borrower card along with the ID card issued by the college.

6. In case of loss of book by the borrower, he/she either replaces the book or bears its double cost if the replacement is not done within 15 days.

If the library borrower card is lost, it should be immediately reported to the librarian. Duplicate library borrower card will be issued on payment of Rs. 20 after 2 weeks time from the date of information.

10. The members should observe silence in the library.

11. The members should not engage in conversation inside the library causing nuisance to other readers.

12. Members should not write upon or damage any library book.

13. The principal reserves the right to suspend the membership of any member if found violating the library rules.

14. Library cards should be returned to the library at the end of the course

## ANTI - RAGGING RULES

### ADMINISTRATIVE ACTION IN THE EVENT OF RAGGING

The institution shall punish a student found guilty of ragging after following the procedure herein under in accordance with the Dental Council of India and the Tamilnadu Dr. M.G.R Medical University.

The anti-ragging committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the anti-ragging squad.

The Anti-Ragging committee may depending on the nature and gravity of the guilt established by the Anti-ragging squad award, to those found guilty one or more of the following punishments, namely:

- a) Suspension from attending classes & academic privileges.
- b) Withholding/ withdrawing scholarship fellowships & other benefits.
- c) Debarring from appearing in any test/ examinations or other evaluation process.
- d) Withholding results.
- e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.,
- f) Suspension/ expulsion from the hostel.
- g) Cancellations of admission
- h) Rustication from the institution of period ranging from one to four semesters.
- i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.



Provided that where the person's committing or betting the act of ragging are not identified the institution shall resort to collective punishment.  
An appeal against the order of punishment by the Anti-ragging committee shall lie,

- i) in case of an order of an institution, affiliated to or constituent part of a university, to the vice-chancellor of the university;
- ii) in case of an order of the university, to its chancellor
- iii) in case of an institution of national importance created by an act of parliament to the chariman or chancellor of the institution, as the case may be.

Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging or who fail to take timely steps, whether required under these regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such members of the faculty or staff. Provided that where such lapse is attributable to the Head of the institutions, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

## ANTI-RAGGING COMMITTEE

S. No.	NODAL PERSON, COMMITTEE & SQUAD MEMBERS	PHONE	
1.	Dr. Meera Thinakaran MDS Principal	9444383536	
2.	Dr. A. Mathan Mohan MDS Vice Principal	9444016900	Committee
3.	Dr. M.Sathish kumar, MDS Professor	9840532466	Committee
4.	Dr. Madhuram MDS Professor	9962677450	Committee
5.	Dr. T.Saravanan, MDS Reader	9841338012	Committee
6.	Dr. K.R.Shakila, MDS Reader	9894079164	Committee
7.	Dr. Aniz, MDS Reader	9884233240	Squad
8.	Dr. Keerthana, MDS Reader	9884439332	Squad
9.	Dr. Vishnu Prasath MDS Reader	9894720548	Squad
10.	Dr. G.R.Karthikeyan, MDS Senior Lecturer	9842177149	Squad
11.	Dr. Anisa, MDS Senior Lecturer	9629414394	Squad

### INFORMATION TO PARENTS

The college expects parents or guardians to co-operate with the college authorities in the education of their children. They are requested to visit the college periodically and also attend the parents-Teacher meetings whenever called for, without fail. Frequent requisition letter from parents for sending their wards home will not be entertained

## LIST OF HOLIDAYS FOR STUDENTS

Date	Day	Festival
2nd October 2016	Sunday	Gandhi Jayanthi
10th October 2016	Monday	Ayudha Pooja
11th October 2016	Tuesday	Vijayadasami
12th October 2016	Wednesday	Moharam
29th October 2016	Saturday	Deepavali
25th December 2016	Sunday	Christmas
1st January 2017	Sunday	New Year
14th January 2017	Saturday	Pongal
15th January 2017	Sunday	Thiruvalluvar day
16th January 2017	Monday	Uzhavar day
26th January 2017	Thursday	Republic day
14th April 2017	Friday	Tamil New year/Good Friday
1st May 2017	Monday	May day
26th June 2017	Monday	Ramzan
15th August 2017	Tuesday	Independence day
25th August 2017	Friday	Ganesh chaturthi
2nd September 2017	Saturday	Bakrid

## LIST OF EVENTS

S.No.	DATE	DAY	EVENT
1.	27.09.2016	TUESDAY	COLLEGE DAY
2.	02.01.2017- 12.01.2017		INTRA-COLLEGE CULTURALS, SPORTS & GAMES
3.	23.01.2017 24.01.2017 25.01.2017	MONDAY TUESDAY WEDNESDAY	DENTAL EXHIBITION
4.	23.04.2017 24.04.2017 25.04.2017	THURSDAY FRIDAY SATURDAY	SANGAMAM-INTERCOLLEGE CULTURALS AND SPORTS MEET
5.	SECOND TUESDAY OF EVERY MONTH		CLINICAL SOCIETY MEETING
6.	FOURTH TUESDAY OF ALTERNATE MONTH FROM OCOBER 2016		INTEGRATED TEACHING PROGRAM

SUBJECTS

First year	Second year	Third Year	Final year
General Anatomy	Pharmacology	General Medicine	Oral Medicine and Radiology
General Physiology	General Pathology	General surgery	Oral & Maxillo Facial Surgery
Biochemistry	General Microbiology	Oral pathology	Prosthodontics and crown and Bridge
Dental Anatomy and Oral Histology	Dental Materials -Pre Clinical Prosthodontics -Pre Clinical Conservative		Public Health Dentistry
			Conservative Dentistry
			Periodontics
			Orthodontics
			Paedodontics

KARAGA VINAYAGA INSTITUTE OF DENTAL SCIENCES,  
MANDHURANTHAGAM

PARENT'S REQUEST LETTER FOR LEAVE FOR THEIR WARD

From

To  
The Co-ordinator,  
BDS - Year  
Karpaga Vinayaga Institute of Dental Sciences, Maduranthagam.

Dear Sir/Madam,

I hereby request you to sanction leave for my ward.....  
studying.....year BDS in your institute from.....to.....  
for the purpose of .....

I assure he/ she will attend the college positively on the day mentioned  
in the leave letter.

Thanking you

Yours truly

(Parent Signature)

Date:

KARAGA VINAYAGA INSTITUTE OF DENTAL SCIENCES,  
MANDHURANTHAGAM

STUDENT LEAVE FORM

DATE OF APPLICATION			
NAME OF STUDENT			
YEAR OF STUDY			
LEAVE REQUIRED	DATE FROM : TO :	TIME	No.of Days:
REASON FOR LEAVE			
LETTER RECEIVED FROM PARENTS	YES/NO		
ACCOMPANIED BY	FATHER/MOTHER/GUARDIAN/OTHERS (Mention Relationship/ Going alone)		
DATE OF ARRIVAL		FORENOON/AFTERNOON	
Student's Signature			

COORDINATOR

PRINCIPAL/VICE PRINCIPAL

WARDEN

KARAGA VINAYAGA INSTITUTE OF DENTAL SCIENCES,  
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COORDINATOR

PRINCIPAL/VICE PRINCIPAL

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