Date: 11.11.2020

## KARPAGA VINAYAGA INSTITUTE OF DENTAL SCIENCES AND RESEARCH MAINTENANCE COMMITTEE

Venue: College Premises

COMMITTEE	DESIGNATION	SIGNATURE
MEMBERS		
Dr Vishnu Prasad	Chair person	CV
Dr Vignesh Guptha	Member	RWIPH
Dr Praveen	Member	W
Dr Arunachalam	Member	189/
Dr Tamizhmani	Member	of Sanishan
Dr Mahesh J	Member	Polen I
Dr Santhosh K	Member	I I round
The state of the s	MEMBERS Dr Vishnu Prasad Dr Vignesh Guptha Dr Praveen Dr Arunachalam Dr Tamizhmani Dr Mahesh J	MEMBERSDr Vishnu PrasadChair personDr Vignesh GupthaMemberDr PraveenMemberDr ArunachalamMemberDr TamizhmaniMemberDr Mahesh JMember

- 1. The maintenance log book to be reviewed by respective staff in charge
- 2. The sports requirements to be coordinated with the sports committee and necessary arrangements to be done
- 3. The book maintenance to be coordinated with the library committee and the required replacements and repairs to be done.

#### Actions taken:

- 1.Maintenance log book for the past quarterly period was scrutinized and reviewed by the respective staff in charges
- 2.Damaged sports equipmentrepaired
- 3.Damaged library books replaced
- 4. The staff in charge for the maintenance log book for the upcoming quarterly period is decided:

Month	Staff incharge	
November	Dr Mahesh J	
December	Dr Santhosh k, Dr Vignesh Guptha	
January	Dr Praveen, Dr Arunachalam	
February	Dr Tamizhmani	

De an De an China Kolambakkam, G.S.T. Road, China Kolambakkam, Palayanoor Post, Madhuranthagam Taluk, Chengalpattu District-603 308.



# KARPAGA VINAYAGA INSTITUTE OF DENTAL SCIENCES AND RESEARCH MAINTENANCE COMMITTEE

Venue: College Premises

Date: 11.2.2021

SNO	COMMITTEE MEMBERS	DESIGNATION	SIGNATURE
1	Dr Vishnu Prasad	Chair person	CH
2	Dr Vignesh Guptha	Member	R.V. grutget
3	Dr Praveen	Member	" Shi
4	Dr Arunachalam	Member	1109
5	Dr Tamizh Mani	Member	1. Janish no
6	Dr Mahesh J	Member	(Polen)
7	Dr Santhosh K	Member .	of South

### Agenda:

- 1. The maintenance log book to be reviewed by respective staff in charge
- 2. AERB renewal to be checked
- 3. Biowaste management maintenance to be done
- 4. The sports requirements to be coordinated with the sports committee and necessary arrangements to be done
- 5. The book maintenance to be coordinated with the library committee and the required replacements and repairs to be done.

### Actions taken:

Maintenance log book for the past quarterly period was scrutinized and reviewed by the respective staff in charge;

- 1. Damaged sports equipment repaired
- 2. Damaged library books replaced
- 3. AERB renewal done
- 4. Biowaste management maintenance done
- The staff in charge for the maintenance log book for the upcoming quarterly period decided.

Month	Staff incharge	
February	Dr Mahesh J	
March	Dr Santhosh K, Dr Vignesh Guptha	

Chengalpattu District 603 308.